

# Solano County Mosquito Abatement District

RONALD SCHOCK, President - Trustee-at-Large  
ROBERT C. MEADOR, Vice President - Vacaville  
LARRY PETRIE, Secretary - Vallejo  
JOE ANDERSON, Dixon  
GLEN GRAVES, Suisun  
JOHN RANKINE, Rio Vista  
CHARLES TONNESEN, Fairfield  
MIKE WHITE, Benicia

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JON A. BLEGEN, Manager  
CAROL EVKHANIAN, Biologist  
RICHARD SNYDER, Supervisor  
TAMI WRIGHT, Sec./Blkpr.

Meetings: Second Monday Every Month  
7:30 P.M.

## MINUTES OF THE MEETING OF MARCH 9, 2015 BOARD OF TRUSTEES OF THE SOLANO COUNTY MOSQUITO ABATEMENT DISTRICT

### 1. Call to order:

President Ronald Schock called the meeting to order at 7:30 p.m. at the Solano County Mosquito Abatement District Building, 2950 Industrial Court, Fairfield, CA. 94533

### 2. Pledge of Allegiance:

Trustee Joe Anderson led the pledge of allegiance.

### 3. Roll call:

Present Trustees: C. Tonnesen, J. Anderson, M. White, J. Rankine, R. Schock, R. Meador and G. Graves.

Absent Trustees: L. Petrie

Also in attendance:

Jon Blegen  
Tami Wright  
Richard Snyder

### 4. Minutes of the meeting of February 9, 2015.

Unanimously approved as mailed on motion by Trustee J. Anderson seconded by Trustee M. White.

### 5. Examination of Manager's Report for the month of February 2014.

Trustee Tonnesen asked about the acreage sprayed. Manager Blegen responded that all of this activity took place in the Mare Island/Vallejo area where we are seeing a higher than normal level of production this year. Trustee White reported that he had been advised that mosquitoes were creating a nuisance at Vallejo Unified High School softball fields. Supervisor Snyder stated we will check out the area and treat it

accordingly. Trustee Anderson asked why we were seeing more mosquitoes than usual this year in the Mare Island area. Manager Blegen responded that high tides have caused areas to be flooded that normally stay dry. Supervisor Snyder also explained that we had some non-tidal areas where trapped rainwater required treatment. Trustee Tonnesen asked about the use of a helicopter verses a fix wing aircraft in making applications. Manager Blegen explained that the helicopter is only used when we cannot use a fix wing aircraft due to proximately to residential property, power lines and other obstacles. Supervisor Snyder stated that when we do use a helicopter the district tries to coordinate with adjoining districts in order to share in ferrying costs. Trustee Schock asked how far the helicopter has to travel and Supervisor Snyder responded from Lodi.

Accepted as written.

**6. Payment of Bills for February 2014.**

Unanimously approved on motion by Trustee J. Anderson seconded by Trustee C. Tonnesen.

**7. Examination of Financial Sheet for the month of February 2015:**

Accepted as written

**8. This time is reserved for members of the public to address the Board relative to matters of Board Business:**

None

**9. Correspondence:**

- a. SDRMA correspondence announcing longevity credits for both the property liability and workers' compensation programs.

Manager Blegen informed the board that due to the longevity of our participation in both the SDRMA property/liability and workers' compensation programs the district is receiving credits towards next year's premiums in the amount of \$1,606.00 under the property/liability program and \$382.00 under the workers' compensation program.

**10. New Business:**

- a. Introduction of Glen Graves, recently appointed trustee from Suisun City.

Manager Blegen read the letter from Suisun City appointing Trustee Graves to the board for a term of four years and introduced him to his fellow board members. Trustee Graves gave a brief description of his background, emphasizing his time

spent working for the Fairfield/Suisun Sewer District, stressing the fact that he has had experience in working with water treatment. His fellow trustees expressed their welcome.

- b. Consideration/Action regarding the potential appointment of Richard Snyder to the position of District Manager.

Supervisor Snyder described his experience in working for the district, his desire to fill the manager position and then asked for any questions from the board. Trustee Tonnesen thanked him for the written documentation previously supplied. Trustee Meador related his recent experience with Technician Ian Caldwell in the treatment of swimming pools no longer in use at the Vallejo Elks Lodge. He was very impressed with Technician Caldwell's demeanor and performance and expressed his belief that Supervisor Snyder deserved some of the credit. President Schock said that he had talked to Richard in depth and feels he is good for the job. Trustee Meador asked Richard what he would be looking for in hiring a Supervisor. He responded that he would want someone who was willing to go above and beyond and is capable of leading. Trustee White asked what programs he would like to see or changes he would like to make. Supervisor Snyder said that he and Manager Blegen have talked about consolidating all of the policies and programs of the district into a policies and procedures manual and he would like to complete that task as time permits. He also said he would like to expand the safety program. Trustee White asked that this matter be agendized for the next meeting in order for the board to make a decision whether it wishes to hire Richard or commence an application process. Manager Blegen responded that it would be so agendized and that he would prepare an employment contract that the board may wish to consider. Trustee Anderson asked about whether there would be a probationary period. Manager Blegen responded that it is his intention to model the document after the contract he entered into with the district, which provided for a review after a one-year period to determine whether he should continue in the position. He also pointed out that the position of manager is an at will position which means that at any time the board may terminate the individual filling the same.

- c. Filing of 2014 Statement of Economic Interest Form 700 due April 1, 2015.

Manager Blegen advised the board that their Form 700's need to be filed by April 1, 2015. President Schock asked if they had to be filed with the county. Manager Blegen responded in the affirmative and asked that they be delivered to the district in enough time for him to do so prior to the April 1 deadline.

## **11. Unfinished Business:**

- a. Consideration/Action regarding the proposal submitted by Richard Shanahan Esq. for the provision of general counsel services to the district.

